

Decision Schedule



Cabinet Member for City Services

TO ALL MEMBERS OF NEWPORT CITY COUNCIL

Decision Schedule published on 26 November 2019

The Cabinet Member took the following decision on 25 November 2019. It will become effective at Noon on 3 December 2019 with the exception of any particular decision, which is the subject of a valid "call-in".

The deadline for submission of a 'Call-in' request form is 4.00 pm on 2 December 2019.

Information relating to the 'Call-in' process can be found via [Democratic Services](#).

Reports relating to staffing issues/Confidential reports are not circulated to all members of the Council as part of the consultation/call-in processes.

CM CS 06/19

Business Continuity Management Policy and Programme

Options Considered/Reasons for Decision

There was a duty upon the Council under the Civil Contingencies Act (2004), to prepare and maintain business continuity arrangements. Such arrangements have been in place for a number of years for Newport City Council; however, an internal review indicated that a formal Policy and Programme needed to be established to ensure we were aligned with the Business Continuity Good Practice Guidelines 2018. The report proposed adoption of that policy and programme.

Decision

To adopt the proposed Business Continuity Management Policy and Programme document.

Consultation

Head of Law and Regulation (Monitoring Officer), Head of Finance, Head of People and Business Change.

All members were consulted and provided with an opportunity to comment. Any comments received and response thereafter are set out in the report.

Implemented by: Monitoring Officer, Head of Finance, Head of People and Business Change
Implementation Timetable: Immediate

COUNCILLOR R JEAUVONS, CABINET MEMBER FOR CITY SERVICES

25 November 2019

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